

Step-by-Step Instructions

Created for you by



Windows Live Mail Account set-up

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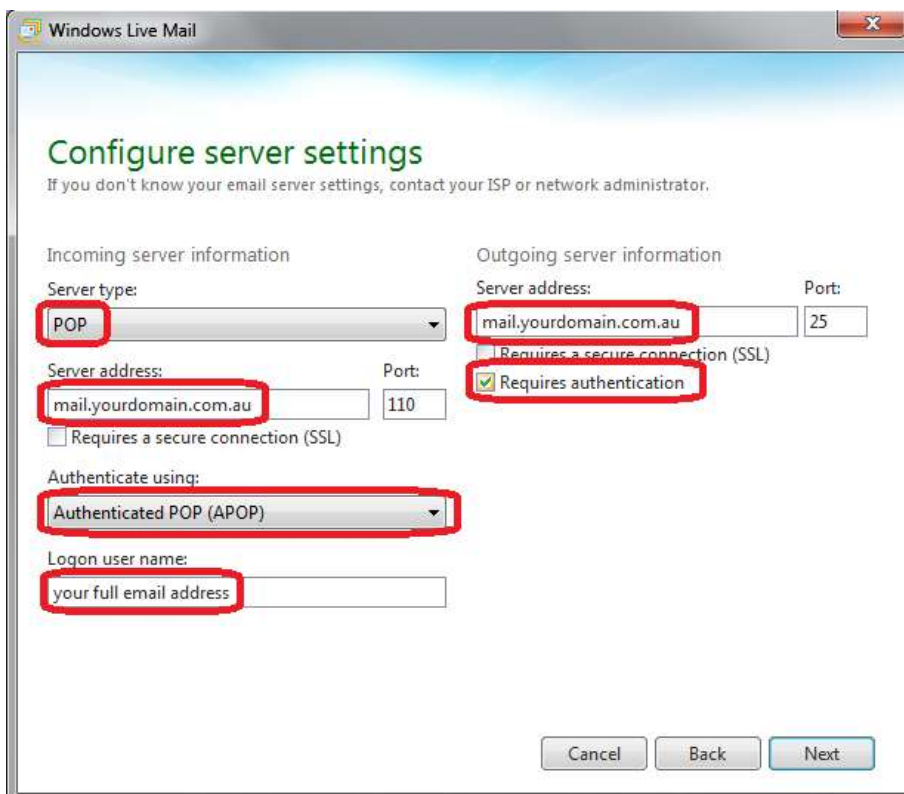
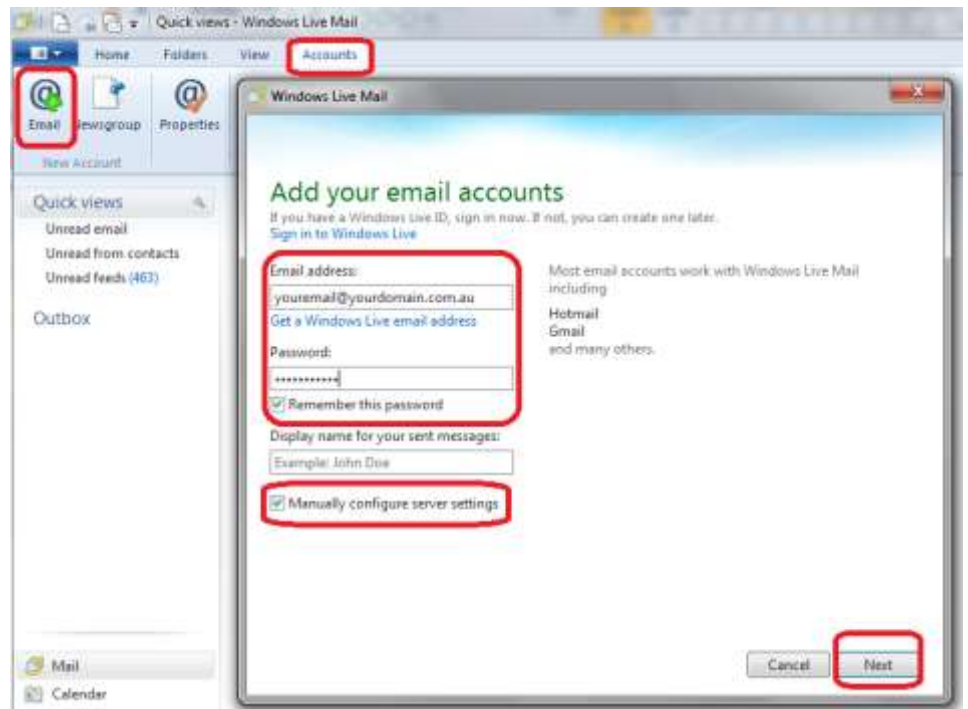
To create a new email account, open Windows Live Mail

Go to the accounts Tab & click on the email + button

Complete the details provided by Guy Designs.

Tick "Manually configure server settings"

Then click Next button



Complete the incoming & outgoing server details as supplied by Guy Designs.

Choose "Authenticated POP"

Enter your full email address as the user name

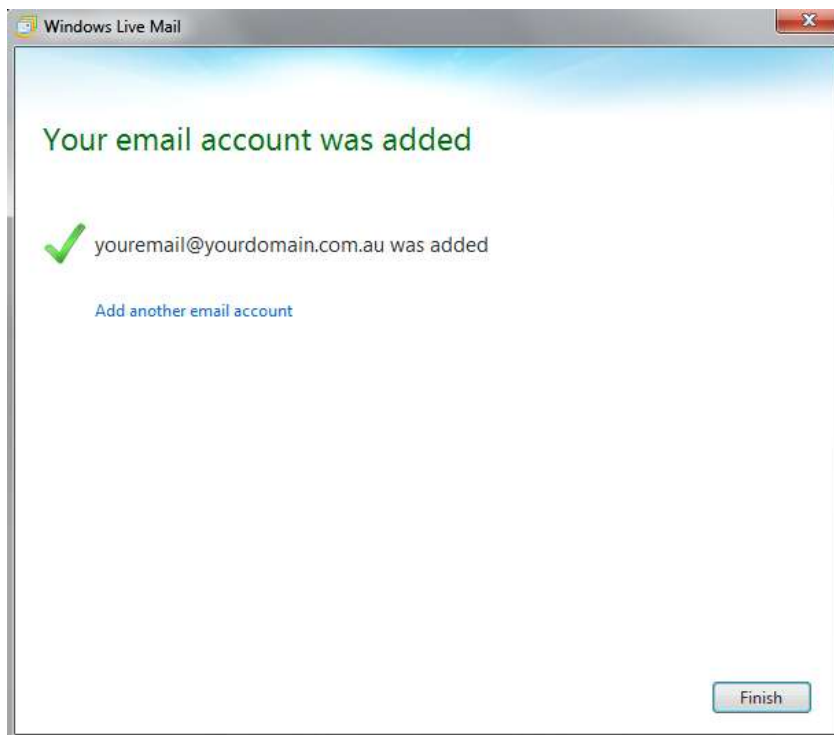
Tick "requires authentication"

Click "Next" button

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Click finished.

You have 1 step to go...



In the accounts tab, go to the Properties button

When the new screen opens click on the Advanced tab.

In the delivery section, tick leave a copy on the server

Choose the number of days you want the emails left on the server.

Click OK.

